Dear parents/guardians,

Here are a few tips and suggestions for the upcoming ACT test:

First and foremost, parents ARE NOT PERMITTED in the testing hallways. I understand you may want to accompany your child to the testing room, but it is a strict violation of ACT regulations. Please be assured that we are fully aware of the fact that we have young students testing. A staff member/ACT monitor will make sure your child get to his/her assigned testing room.

The second point has to do with food. While it is important that the examinees eat breakfast, it should not be significantly more than they would normally eat. Sometimes students are fed a larger-than-normal breakfast so that they will be well-nourished when testing. This usually causes them to have an upset stomach or need more restroom trips. We cannot allow additional time for testing if a student leaves to use the restroom. It is also not necessary to send a large lunch. Food and drink are not permitted in the testing rooms, and there is only a 10 minute break between the second and third tests. Students will have time to eat a snack in the hallway, however a large meal is not feasible.

Third, students are responsible for their own supplies. Hamilton staff/ACT monitors cannot provide calculators, erasers or pencils. Also, mechanical pencils cannot be used...**only No. 2 standard pencils.**

Unless we have weather issues, students should be finished by 11:45.

**Checklist for the ACT:**

* **ACT admission ticket**
* **Student Identification Letter**
* **sharpened No. 2 pencils and erasers**
* **approved calculator**

Please let me know if you have any questions or concerns.

Mrs. Smith

(614)491-8044

bsmith@hamilton-local.k12.oh.us