



## Office of the Assistant Superintendent

William Morrison, Assistant Superintendent  
Hamilton Local School District  
775 Rathmell Road  
Columbus, OH 43207  
614.491.8044  
Fax: 614.491.8323  
wmorrison@hamilton-local.k12.oh.us

Dear Parent/Guardian:

*Children need healthy meals to learn. **Hamilton Intermediate School** offers healthy meals every school day. Breakfast is free and lunch costs **\$2.25**. Your children may qualify for free meals or for reduced price meals. Reduced price is **.40** for lunch.*

**1. Do I need to fill out an application for each child?** No. Complete the application to apply for free or reduced price meals. Use one Free and Reduced Price School Meals Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. **Return the completed application to: Mary Ann Hillerich, 755 Rathmell Road, Columbus, Ohio 43207 or mhillerich@hamilton-local.k12.oh.us.**

**2. Who can get free meals?** Children in households receiving benefits through the Supplemental Nutrition Assistance Program (SNAP, formerly the Food Stamp Program), or Ohio Works First (OWF) benefits and most foster children can get free meals regardless of your income. Also, your children can get free meals if your household's gross income is within the free limits on the Federal Income Guidelines.

**3. Can homeless, runaway and migrant children get free meals?** If you have not been told your children will get free meals, please call or email **William Morrison, Assistant Superintendent (614) 491-8044, ext. 1203** to see if they qualify.

**4. Who can get reduced price meals?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Income Chart.

**5. Should I fill out an application if I received a letter this school year saying my children are approved for free meals?** Please read the letter you got carefully and follow the instructions. Call Mrs. Hillerich at **(614) 491-8044, ext. 1545** if you have questions.

**6. My Child's application was approved last year. Do I need to fill out another one?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.

**7. I get WIC. Can my child(ren) get free meals?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.

**8. Will the information I give be checked?** Yes, we may ask you to send written proof.

**9. If I don't qualify now, may I apply later?** Yes. You may apply at any time during the school year.

**10. What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling or writing to: **William Morrison, Assistant Superintendent (614) 491-8044, ext. 1203.**

**11. May I apply if someone in my household is not a U.S. citizen?** Yes. You or your child(ren) do not have to be a U.S. citizen to qualify for free or reduced price meals.

**12. Who should I include as members of my household?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends). You must include yourself and all children who live with you.

**13. What if my income is not always the same?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes.

**14. We are in the military, do we include our housing allowance as income?** If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.

**15. My Spouse is deployed to a combat zone. Is her combat pay counted as income?** No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.

**16. Why am I being asked about giving my consent for an instructional fee waiver?** Ohio public schools are required to waive the school instructional fees for children who qualify for free meal benefits. School Food Service personnel must have parent consent to share student meal application if your child(ren) qualify for a fee waiver. If you agree to allow your child(ren)'s meal application to be shared with school officials to see if he/she/they qualifies for a fee waiver then check "yes" in part 5. If you do not wish for that information to be shared, then check "no" in part 5. Answering no to this question will mean your child will not be able to be considered for a fee waiver. Answering this question either way will not change whether your child(ren) will get free or reduced price meals.

**17. My Family needs more help. Are there other programs we might apply for?** To find out how to apply for Ohio SNAP or other assistance benefits, contact your local assistance office or call 877-852-0010.

If you have other questions or need help, call **(614) 491-8044, ext. 1545**  
*Si necesita ayuda, por favor llame al teléfono: (614) 491-8044, ext. 1545*  
*Si vous voudriez d'aide, contactez nous au numero: (614) 491-8044, ext. 1545*

Sincerely,