

Hamilton Local Digital Academy

ACTION PLANNING TOOL

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| Goal(s): HLDA Attendance Goal is to Improve to 97.6% (up from 97.1%) | |
| PLC: HLDA Staff and Students | Date: 9/1/2009 |
| Administrative Approval: | Date: |

| Action Step | Resources Needed | Resources Available | Person(s) Responsible | Others to Involve to Complete Action Step | Timeline |
|---|---|---------------------|-----------------------|---|---------------------|
| Monitor Attendance Weekly/Bi-Weekly through work, checking in, phone calls, etc. | Chandonnet, Davisson | All | Chandonnet, Davisson | Price | Aug 25th – June 3rd |
| Make parent/student contact weekly if students haven't met attendance requirement that week | DASL, Chandonnet, Davisson, Attendance Officer Stevens, Price, Yonnotti | All | All | Jacoby | Aug 25th – June 3rd |
| Consequences In Place for Attendance such as: Denial of Driving Privileges, Denial of Attendance in HL activities, Removal from Program | Price, Miller, Tyler, DASL, Attendance Officer Stevens, Yonnotti | All | All | Jacoby | Aug 25th – June 3rd |